

**INTERNATIONAL FEDERATION OF  
PEDIATRIC AND ADOLESCENT GYNECOLOGY**

**STATUTES**

**(AMENDED JUNE 2016)**

## **Article 1**

### **Definition of the Federation**

1. An Association designated as the "Federation Internationale de Gynecologie Infantile et Juvenile" or "International Federation of Pediatric and Adolescent Gynecology", **hereafter referred to as "FIGIJ"**, was originally founded in Lausanne, Switzerland on February 5<sup>th</sup> 1971, and has been legally registered on June 2<sup>nd</sup> 2009 by Handelsregister des Kanton Zurich as a non-profit Association under Swiss Civil Law in accordance with article 60ff. The Federation is seated in Zurich, Switzerland.
2. FIGIJ is a voluntary, non governmental association of organizations, each representing the gynecologists, pediatricians and other health professionals of a country. They join FIGIJ as Members.
3. The official language of FIGIJ is English.

## **Article 2**

### **Objectives & Activities**

#### **1. Objectives**

Objectives of FIGIJ include:

- 1.1. To safeguard and improve sexual and reproductive health and rights of children and adolescents.
- 1.2. To promote research and education in the field of Pediatric and Adolescent Gynecology (hereafter referred to as "PAG") and to support application of the knowledge thereby acquired to practice.
- 1.3. To promote cooperation in PAG among the Members.
- 1.4. To improve the interest and knowledge in topics of international importance related to PAG, particularly concerning prevention, diagnosis and appropriate therapeutic approaches.
- 1.5. To promote and improve the capability and skill of physicians practicing PAG.
- 1.6. To promote scientific approaches to PAG expanding university and post-graduate teaching and quality management.
- 1.7. To cooperate with other international organizations that deal with topics of PAG nature.
- 1.8. To promote the development of PAG in countries with large population of girls and adolescents and without PAG structures.
- 1.9. In pursuing these objectives the Federation will observe the basic policy of political non discrimination and affirms the rights of physicians in PAG of any country to adhere to or to associate with international activity in the field of PAG without regard to ethnic groups, religion, political or philosophical standpoint.

## 2. Activities

Activities of FIGIJ would include:

- 2.1. Organizing World Congresses every third year and heading regional or similar events as approved by the Council.
- 2.2. Supporting the International Fellowship on PAG (IFEPAG) through the Department of FIGIJ, responsible in teaching activities.
- 2.3. Encouraging practicing PAG pediatricians and gynecologists to become qualified as Fellow of FIGIJ.
- 2.4. Supporting any effort to recognize Fellows of FIGIJ as being qualified to practice PAG in all countries, according to their countries' legal regulation.
- 2.5. Encouraging and supporting any other national or international meetings with pediatric or gynecology content to include subjects on PAG.
- 2.6. Maintaining and enhancing the cooperation with the International Pediatric Association and with FIGO on the subjects associated with PAG.
- 2.7. Publishing the FIGIJ quarterly Newsletter, the official bulletin of the President/organization.

## Article 3 Membership

1. An association of PAG of a country may join the Federation as an **Affiliated Member** (full member).
2. Only one national association of PAG from each country may join FIGIJ as a Member. This **Affiliated Member** may be a national society, association or other national group representing the national interests of PAG. It could represent specialists in gynecology and /or pediatrics and other physicians who are involved in PAG and who wish to improve their knowledge of PAG or Sexual and Reproductive Health for Adolescents (SSRA) and to apply this knowledge to practice and expand it within their country.
3. In countries where a national organization does not exist, pediatricians and gynecologists with interest in PAG can join FIGIJ as **Individual Members**;
4. **Extraordinary Members** are health care professionals, scientists or others who wish to support FIGIJ objectives, with Executive Committee (E.C.) approval, but who do not practice PAG as physicians.
5. **Supporting Members** are industrial companies, research institutions, laboratories or other bodies interested in FIGIJ activities, represented by a standing representative as an individual nonvoting member.

6. Professionals who have made an extraordinary contribution to the promotion and development of PAG may be honored as **Honorary Members** by the Council at a Council on recommendation of the E.C.

7. Others not included in the above mentioned Members, who wish to join FIGIJ, shall submit a written request to the President of the Federation accompanied by full information about their background showing their proposed contribution to the development of PAG or SSRA and that they accept the statutes of the Federation.

8. Full and Supporting Members are represented in any event at the council, by their delegates.

9. Affiliated Members and at least five Individual Members are empowered to nominate Candidates for election to the E.C. known as Candidates of the Members (as ruled in the Bylaws), who are internationally well known for promoting PAG. Requirements for nomination include a maximum age of 75 years, agreement of the nominated person who should be either a gynecologist or pediatrician, with the nomination supported or seconded by an Officer of the E.C.

10. Any organization, individual or associate member who is considered to have harmed the honor or the interest of the Federation or discredited the profession must be excluded from the Federation. This formal separation from FIGIJ would occur following a report to the E.C. and must be carried by a vote of the Council with a two thirds majority of the delegates with voting rights present and voting accordingly.

#### **Article 4 Subscription**

1. Each of the Affiliated Members, except Honorary Members, shall pay an annual subscription fee to the Federation. The amount of annual subscription fees will be proposed by the E.C. related to the number of members in each National Society, and in consideration of the member's status, and shall be approved by the Council at each Member Assembly. The current annual fee structure is as follows:-

National Membership	Annual Fee (US \$)
Up to 50	100
51-100	150
101-250	200
>250	250
Individual	50

2. The valid annual subscription fee, due in advance on 31<sup>st</sup> March, must be submitted to FIGIJ Members and published on the Web page. The Treasurer shall send a reminder not less than ten months after due or overdue date.

3. Admitted new members must pay the full annual subscription fee within 30 days of the decision of the E.C. is known.

4. The conditions under which Extraordinary Members and Supporting Members shall occur or continue, including the determination of the minimum amount of annual subscription or donation shall be decided by the E.C.

## **Article 5 Organization**

The organization of the Federation comprises:

1. The Council as its supreme body, which represents all full Members by their Delegates.
2. The E.C. which represents FIGIJ between the meetings of the Council, Departments and other appropriate bodies as determined by the E.C. and ratified by the Council.
3. The Bureau of the President at the current headquarters.

## **Article 6 Council & Member Assembly**

1. A FIGIJ Assembly shall be held normally each third year and consist of a set of meetings of the Council, the Executive Committee, Departments and Commissions and combined normally with a FIGIJ World Congress.

2. The Council is composed of the Delegates of the full Member organizations, each of them assigned a specific number of votes/Delegates for every Council meeting (proportional to the size of the organization). Each member person of the E.C. shall be assigned one extraordinary vote.

3. Conditions for assigning the number of voting Delegates shall be specified in the Bylaws.

4. An Extraordinary FIGIJ Assembly shall be convened by the President at the request of the E.C. or of one-fifth of the total number of Affiliated Members, which shall specify the reason for such request. The Council shall meet separately.

5. If not stated in another article of these Statutes, a decision of the Council shall be valid if taken at its meeting by a simple majority of voting Delegates present. All abstentions are not considered as votes and there shall be no voting by proxy.

6. A proposal shall be valid if it receives a majority of the votes recorded unless an article in these Statutes and Bylaws requires a specific majority rule.

7. Meetings of the Council shall comprise the Delegates, the Executive Committee, the Directors of Departments and Commissions and the bureau of the President.

8. Under special circumstances such as the preparation of meetings and papers responded by the E.C. and on similar essentials of the Federation, voting by E-Mail shall be valid.

9. Functions of the Council not mentioned in other Articles of these Statutes shall be:

- a) to elect the Members of the E.C.

- b) to discuss and determine the general policy of the Federation.
- c) to decide on amendments or changes of the Statutes and Bylaws proposed by the E.C. or by one tenth of the members of FIGIJ.
- d) to approve the Bylaws of the Federation and changes therein proposed by the E.C.
- e) to approve the terms of reference of the E.C., Departments, Commissions, and all other bodies of the Federation as prescribed in the Statutes and Bylaws.
- f) to receive, consider and approve reports of the President on the state of the FIGIJ, the Secretary General on status of members, and the Treasurer on the accounts of the FIGIJ.
- g) to receive the report of an auditor, who by the FIGIJ employed to audit the accounts and the status.
- h) to receive, consider and approve reports of the Directors of Departments.
- i) to ratify decisions taken by the E.C. between General Assemblies.
- j) to receive, consider and approve applications of members of the FIGIJ.
- k) to determine the dates and places of FIGIJ Assemblies and FIGIJ World Congresses.
- l) to take such other actions as are required in the exercise of its authority under the Statutes and Bylaws.
- m) to approve the membership fee, determined by the E.C., at every Council meeting.

10. Decisions of the Council shall be accepted responsibly by the E.C.

11. The agenda of a FIGIJ Assembly shall be announced by the Secretary General at least 6 months prior to the fixed date. The final agenda along with the list of Candidates for the E. C. and other applications of E.C. and Members must be shared at least one month prior to the date of that meeting.

12. Voting by delegates can only occur for the matters in writing that have been tabled a minimum of 3 hours before the voting.

## **Article 7**

### **Executive Committee (E.C.)**

1. The Council shall elect 4 officers for an E.C. consisting of a President, a Vice-President, a Secretary General, a Treasurer and 7 other EC Members, all eleven with a maximum upper age of 75 years, for a period of service of three years. The periods of service shall be arranged in such a way as to ensure continuity. These Elected Members are eligible for reelection, for only one more period of three years. Exceptionally, the Secretary General and Treasurer can be re elected for only two more periods of three years, previously approved by E.C.

2. The E.C. shall act for the FIGIJ during intervals between meetings of the Council, except on matters specifically excluded from its delegated authority. The E.C. shall normally meet once a year, preferably during congresses held under the auspices of the FIGIJ and at other times when the President considers it to be desirable.

3. The E.C. has as part of its mission to ensure that potential Candidates who internationally are well known for promoting PAG shall be nominated and recruited actively as potential officers of the E.C.

4. The E.C., limited to eleven members, who are elected by the Council from among the Candidates, shall be responsible for representing the world's specific regional aims of PAG. Thus, each region shall be assigned appropriate numbers to serve as elected members of the E.C. These Elected Members of the E.C. can be reelected.

5. The obligations of the E.C. include:

#### **5.1. The President**

- 5.1.1. shall hold office for three years and can be reelected for the a further three year period.
- 5.1.2. is the administrative head of the Federation and shall preside meetings of the Council and the E.C. and shall be *ex officio* a member of all bodies of the Federation.
- 5.1.3. shall represent the FIGIJ in all international affairs concerning PAG.
- 5.1.4. may delegate power as chief representative of FIGIJ to the Vice-President, to another Officer, or an E.C. Member, who also shall assume temporarily the office of President when neither the President nor the Vice-President is able to perform these services.
- 5.1.5. shall submit to each regular meeting of the Council and the E.C. a report on the state of FIGIJ.
- 5.1.6. shall provide a program of further FIGIJ development, containing essential aims and tasks of solutions to be undertaken during the 3 year period of service.
- 5.1.7 upon demittal of the role of President the Immediate Past President shall remain a Member of the Executive Committee for three years in an advisory role providing support to the new President and the Executive Committee.

#### **5.2. The Vice President:**

- 5.2.1. shall be elected for three years and can be reelected one more period.
- 5.2.2. shall submit, at least annually with the President, a critical assessment of the programs and projects of the Federation to the E.C.
- 5.2.3. shall provide and support the topics for the work of the International Congresses & Commission coordinating their tasks with the E.C.
- 5.2.4. shall supervise every decision for publications of the FIGIJ in the Journal of PAG, especially those concerning industrial interest.

#### **5.3. The Secretary General:**

- 5.3.1. shall be elected for three years and can be reelected two more periods each of three years.
- 5.3.2. shall carry out the business of the FIGIJ as specified by the E.C., or by the President, and be responsible for keeping its records and for the administration. This includes completing lists of the Federation's members and compiling the minutes of meetings of the E.C. which shall be co-signed with the President.
- 5.3.3. shall inform by e-mail and by FIGIJ Web site to all Members about the Agenda, the nominated Candidates to the E.C., and about applications of Members, at least one month prior to meetings of the Council.

#### **5.4. The Treasurer:**

5.4.1. shall be elected for three years and can be reelected two more periods each of three years.

5.4.2. shall be responsible for the accounts of the Federation and prepare a budget for approval of the E.C. and the Council, and subject to the approval of the E.C.

5.4.3. shall approve expenditures from the funds of the FIGIJ and shall be responsible for the investment and custody of them.

**6. The principal duties of the E.C.,** subject always to the Statutes and Bylaws, are:

6.1. to ensure the strict observance and relevance of Statutes and Bylaws.

6.2. to prepare the agenda for meetings of the Council and in particular to make provision for elections and to make proposals for indicated changes of subscription fees.

6.3. to attend the meetings of the Council to implement the decisions of the Council and execute the program of the Federation as directed by the Council.

6.4. to ensure the relevance of the articles of the Bylaws.

6.5. to admit new Members to FIGIJ.

6.6. to take steps to ensure that International Congresses of Pediatric and Adolescent Gynecology are held, and to cooperate with the organizing committee of the host country and to approve its program.

6.7. to determine the annual budget and to decide on the resources available following the principles as specified in the Bylaws.

6.8. to take steps to offer advice to International Health Organizations according to studies and scientific programs on PAG affairs.

6.9. to take steps to arrange scientific programs and research pertaining to PAG during International Congresses of FIGO and of the International Pediatric Association (IPA) in accordance with their scientific Committees.

6.10. to take all other steps necessary for the good conduct of the FIGIJ affairs.

6.11. A meeting of the E.C. shall require at least seven of its Members, one of them the President or the Vice-President to be official and valid.

6.12. The E.C. may not elect Officers out of affiliated Members nor remove Members of the FIGIJ, but it may fill temporarily vacancies among the Officers pending the next regular meeting of the Council, when the Council shall fill such vacancies.

6.13. In special fields, well experienced and active gynecologists or pediatricians on recommendation of the President the E.C. unanimously shall appoint directors of departments and of other special affairs, or secretaries for special tasks. In case of appointment of E.C. Members the condition *ex officio* is invalid.



6.14. In the case of premature resignation of an Elected Member the E.C. shall replace unanimously, preferably the one who did get those number of votes by the Council that put him to the twelve place, and so on if indicated.

6.15. Great services to develop and strengthen FIGIJ can be elected up to the age of 85 by the E.C. *ex officio E.C. member for special tasks.*

6.16. No Affiliated Member and all Individual Members shall have more than one Elected Member at the E.C. The Council shall specify those bodies of the FIGIJ whose chairmen shall be designated *ex officio* Members of the E.C. such *ex officio* Members shall have no voting powers.

6.17. In case of an emergency, which prevents the holding of elections, the Officers and the Elected Members of the E.C. will continue to serve until statutory elections can be held.

### **Article 8 Bureau of the President**

1. This Bureau should give support to the President and to the Secretary General especially.
2. The Bureau may be headed by an "Assistant Secretary", who appointed by the Council and in charge of FIGIJ budget, is acting as "bridge" between E.C. and Affiliated Members.
3. This Bureau, headed by the Secretary General, who is responsible for this task, should comprise service of at least a one day per week of normal secretarial time.

### **Article 9 Departments & Commissions**

1. The Council shall establish Departments and Commissions recommended by the E.C., by whom the qualifications for PAG, the scientific work, the provision of International Congresses, and the international cooperation of the Federation shall be undertaken and supervised by the Vice President.
2. Departments and Commissions shall be responsible to the E.C. and headed by Directors who shall be appointed by the Council.
3. Such Directors if not members of the E.C. shall be designated accordingly *ex officio* Members of the E.C.; such *ex officio* Members shall have no voting powers.
4. Departments and Commissions may be created, modified or dissolved by the Council on recommendation of the E.C. Initial Members of Departments and Committees may be appointed by the Council.
5. The procedures of each Department and Commission shall be governed by the Statutes & Bylaws but any one of them shall adopt rules in accord with the general policy of the Federation, its Statutes and Bylaws, and which shall be subject to the approval of the Council.
6. Departments by approval of the Council and under supervision of the Vice-President may provide services, e.g. of teaching, and other educational matters. Such services shall be ruled in the Bylaws particularly.

7. A Joint Commissions between the FIGIJ and other International Medical Bodies may be attached to the E.C. Rules for such a joint body shall if necessary be set up by the E. C. and shall be specified in the Bylaws.

## **Article 10 Financial**

1. The financial funds of the FIGIJ are based generally on the subscription fees. The Federation may receive financial contributions from other sources, such as gifts, bequests, legacies, projects and share the aimed financial profit with the host of a Congress.

2. Any Affiliated Member in arrears with its subscription:

2.1. for a period of twelve months from the due date, shall be warned, shall be deprived of its voting rights, and all publications of the Federation shall be withheld from it.

2.2. for a period of eighteen month from the due date shall be warned ultimately and if disregarding to be in arrears for a whole period of twenty four month shall automatically cease to be a Member of the FIGIJ.

2.3. Membership of bodies of the Federation of all persons belonging to an Affiliated Member, which ceases to be a Member, shall continue at the discretion of the E.C. to the end of the period of service.

2.4. Any Affiliated Member who withdraws or ceases for any reason to be a Member, shall forfeit claims upon the funds of the FIGIJ.

2.5. None of the constituent bodies of the FIGIJ (e.g., a Department) may solicit funds for Federation purposes from organizations other than the FIGIJ until the specific approval of the E.C. has been obtained. The disposal of any such funds shall only be with the approval of the Treasurer on behalf of the E.C.

2.6. Any expenditure from the funds of the FIGIJ shall require authorization from the Treasurer, acting on behalf of the E.C. Principles of an expenditure profile of the FIGIJ along with responsibilities of the E.C. shall be specified in the Bylaws.

## **Article 11 Congresses and Other Scientific Meetings**

1. At suitable intervals International Congresses of Pediatric and Adolescent Gynecology shall be organized under the auspices of FIGIJ. These Congresses in general shall comprise the whole scale of main topics of PAG representing its applied and theoretical aspects.

2. The E.C. shall approve the scope and the program of each Congress on the recommendation of the host Country, with a view to achieving, by suitable rotation, the coverage of different host countries' specific emphasis.

3. The Council shall decide upon the place and dates of the Congress. The arrangements for such a Congress shall be entrusted to a committee set up in the host Country. This committee shall cooperate with the Congress Commission on behalf of the E.C.

4. Congresses to be held under the auspices of the Federation shall be proposed by Member Associations by writing to the Secretary General not less than three months before the next FIGIJ Assembly. The proposal must contain detailed arguments based on the background of PAG for the place and a rough estimate of planned budget.
5. The final budget shall enable the host organizer to cover expenditure of economy travel, hotel and registration fee of the E.C. Members if not otherwise stated in the Bylaws.
6. World Congresses shall be held normally every third year and shall be combined with a FIGIJ Assembly and a meeting of the Council. Other under the auspices of FIGIJ organized congresses, especially Regional Congresses should not coincide with the first. Rules referred to may be specified in the Bylaws.
7. Cooperation of the FIGIJ in the organization of a Congress shall oblige both, the Federation and the host Committee to share either the aimed at financial profit or a negative financial result in the case of unexpected event and through no fault of one's own. Restrictions shall be specified in the Bylaw.
8. The Chair of the Scientific Program Committee shall be appointed by the E.C. of FIGIJ. The number and identity of members shall be determined by the Chair of the said Committee in consultation with the FIGIJ President.
9. FIGIJ Fellows, who have received recognition of IFEPAG, shall have a reduced registration fee at each Congress related to PAG.

## **Article 12**

### **Amendment of Statutes & Dissolution**

1. The Statutes shall take effect immediately after their adoption by the FIGIJ Assembly and should be registered and approved as claimed by article 1 to obtain legality.
2. The English text of the Statutes shall be used exclusively as the authorized text for the interpretation of the Articles of the Statutes and Bylaws, but the Delegate Assembly may approve the Issue by FIGIJ of versions in other languages.
3. Changes in the Statutes and Bylaws may be proposed by the E.C. or any Affiliated Member. A draft of that proposal shall be submitted to all Affiliated Members at the same time.
4. The final version accepted by the E.C. completed proposal shall be published on the FIGIJ Website one month before the meeting of the Delegate Assembly, at which the proposal is to be considered. No further changes can be made any more at the meeting of the Council.
5. Final approval shall be valid with two-thirds of the voting Members present at the FIGIJ Assembly.
6. In all cases where the Statutes are not clear or do not give a decision, the President's ruling shall be decisive.
7. Dissolution of FIGIJ shall take place when:

7.1. Council convened specifically for this purpose by notice given three months in advance with more than  $\frac{3}{4}$  of the maximum possible number of votes of the Affiliated Members represented and cast, and two-thirds of the votes recorded shall be required for dissolution.

7.2. If the previous item is not fulfilled the Council shall be convened again after a period of at least 6 months and at this second meeting FIGIJ may be dissolved if the proposal for dissolution receives two-thirds of the votes recorded.

7.3. In the case of dissolution of FIGIJ, the Council shall appoint three trustees to carry out the liquidation of the Federation assets. The net assets shall be transferred to one or more international scientific organizations.

**INTERNATIONAL FEDERATION OF  
PEDIATRIC AND ADOLESCENT GYNECOLOGY**

**BYLAWS**

**(AMENDED JUNE 2016)**

1. The Logo of the Federation shows the **Parthenon** temple on the **Acropolis** and a small group of people in front of and all that surrounded by a circle along with the name of the Federation as its Logo legend.
2. The official language of the Federation is English however some parts of the Web page could be translated to Spanish, French, German or Portuguese.
3. The official information organ of the Federation shall be the FIGIJ Website, [www.figij.org](http://www.figij.org), which also includes the FIGIJ Newsletter with current messages of the President of the Federation. The scientific publication of the Federation shall be the Journal of Pediatric and Adolescent Gynecology
4. The financial year is the calendar year.
5. All about FIGIJ can be seen at [www.figij.org](http://www.figij.org)
6. Members may apply for voting rights at the Council on any reason according to the Statutes and Bylaws. Applications must be directed to the Secretary General at least one month prior to the meeting of the Council. They may withdraw from the FIGIJ provided that it has fulfilled its financial obligations, or may be removed from the Federation for failure to fulfill such obligations.
7. All new Members require for their admission to FIGIJ the unanimous decision of the E.C. who is not obliged to give the reasons for it. The Secretary General delivers a written decision to applicants who if accepted join FIGIJ once the subscription fee is received by the Treasurer.
8. The application of Candidates for election to the E.C. must reach the Secretary General at least two month prior to the meeting of the Council.
9. The annual fee may be reduced individually under certain circumstances for one year approved by the Executive Committee after a written request of an Affiliated Member. Such ask for reduction may be repeated.
10. When a new member joins the Federation between 1<sup>0</sup> October and 31<sup>st</sup> December, subscription fee is due after one month but the subscription will last until the end of following year.
11. The Council, Members Assembly and E.C. may meet separately under special circumstances as determined by the E.C.
12. E.C. Candidates may be nominated to the Secretary General by the Executive Committee, by Affiliated Members and by at least five Individual Members. Nomination shall be in writing at least two month prior to the meeting of the FIGIJ Assembly and must contain each curriculum vitae of the Candidate.
13. No more than one person from each affiliated member organization can be elected for the EC.
14. Each Delegate to the Council represents one vote.
15. The eleven Elected Members of EC are assigned each as one Delegate.
16. Each Affiliated Member representing at the FIGIJ Assembly, shall have a number of votes proportional to number of its members. The following scale shall be applied:

- up to 50 members                    1 Delegate
- up to 100 members                2 Delegates

- 101-500 members            3 Delegates
- > 500 members            4 Delegates

17. At least five Individual Members are assigned 1 Delegate, because with five or more people are a Group or Society on PAG.

18. Appointed by the Council, Directors of Departments shall be assigned each an extra Delegate.

19. The delegates of Affiliated Members and Individual Members shall be nominated to the Secretary General, at least one month before the General Assembly. Exceptionally reason for nomination of delegates must be approved by the EC. Each delegate shall receive a special voting card.

20. The announcement of the agenda must be made to Affiliate Members by e-mail and on FIGIJ Website, [www.figij.org](http://www.figij.org) at least 6 months prior to fixed date of General Assembly.

21. Nomination of President, Vice President, Secretary General and Treasurer should take place during the first meeting of the elected E.C.

22. The nomination of Candidates to the E.C. shall be supported by their national PAG groups and made at least two months prior to meeting of the Council

23. The ballot shall be written and secret, and the number of Candidates to the E.C. who belong to the assigned regional associations and obtaining the most votes recorded, shall be elected for a period of service of three years as Members.

24. The President shall inform the members of the FIGIJ according to the Objectives, by updating the FIGIJ Website and publishing quarterly the FIGIJ Newsletters.

25. All E.C. Members in general are eligible for reelection to the same service as an Officer for one more period of three years. The terms of service shall be arranged such as to ensure continuity.

26. To ensure continuity, exceptionally the EC will approve the continuity of the Secretary General and Treasurer for the re election for a third period, 6 months before the FIGIJ Assembly.

27. The Treasurer is responsible and handles the FIGIJ account at Credit Suisse Bank.

28. The maximum premature resigned Members to be replaced are three.

29. Special task services done by former E.C. Members can last 2 years and can be reelected by the coming E.C. with no voting right.

30. The Treasurer shall set up procedures that enable the FIGIJ to receive other financial contributions.

31. Partial payment of the subscription shall be regarded as nonpayment, unless the E.C. exceptionally waives the outstanding subscription.

32. E.C. expenditures are:

32.1. Employment of Secretarial assistance by the President, Secretary General and Treasurer and other Secretarial costs not covered by their Institutions.

32.2. Essential travel (economy flights), accommodation expenses and registration fees for all E.C. members for each official meeting will be covered. For special events, coverage for the President, Vice-President, and Secretary-General may be approved for travel by the Executive Committee. Other Board Members may be approved as appropriate representatives for covered travel should any of the three officers not be able to attend.

32.3. All expenses derived from maintenance, production and distribution of the Webpage and Newsletter.

32.4. Saving money by advertising sponsorship.

32.5. FIGIJ may invite up to five active colleagues from poorer Affiliated Members to attend under his expenses, on the occasion of a World or Regional Congress. This must be approved by E.C.

32.6. Member organizations, particularly those being met of social and economical difficulties, the costs for producing and distribution of electronic information, those especially proper for scientific and applied use in PAG, may be supported by FIGIJ up to a similar level like that for the reasonable expenditure of the E.C. itself, if approved by E.C.

32.7. Financial assistance for special cases of member persons upon request, three month prior to a given event, if approved by E.C.

33. Changes in the Statutes and Bylaws proposed by any Affiliated Members must reach the Bureau of the President via Secretary General at least 12 months before a Meeting of the Council. All modifications thereafter must be published in the FIGIJ Website at least three months prior to the FIGIJ Assembly and submitted to all FIGIJ Members.