



## Resources Committee - Terms of Reference

**PURPOSE:** To oversee the activities of the Society that relate to providing educational and training resources for healthcare providers on advances in pediatric and adolescent gynecology, which can facilitate provision of unrestricted, unbiased and evidence-based practice by PAG providers, and to providing sources of PAG related information for patients and caregivers.

### **OBJECTIVES:**

1. Developing educational resources for healthcare providers on various PAG related topics to be published on the FIGIJ website.
2. Creating and identifying resources for patients and caregivers on various PAG related topics to be published on the FIGIJ website.
3. Develop Resource Committee papers, so called “FIGIJ Practice Points” on various PAG related topics to be published on the FIGIJ website and in peer-reviewed journals.
4. Develop multimedia educational resources that relate to PAG topics to be published on the FIGIJ website.
5. Maintain, develop and oversee the “FIGIJ Case Corner”.
6. Cooperate with other FIGIJ Committees on subjects relating to provision and dissemination of educational resources.

### **Committee Composition:**

- Resources Committee: No more than 2 from every continent with preferably no more than one member from each country, with at least one Board member serving on the committee as co-chair, and with the president as an ad hoc member.
- There are to be 2 Co-Chairs of the Resources Committee
- Committee members will be solicited at the WCPAG and other times as needed by the FIGIJ Board. Openings in membership for the committee will be advertised to the FIGIJ Membership via the website.
- Membership will strive for diversity, including a balance of training, experience, country of origin and other backgrounds
- The Committee membership term is for 2 years, with an option for renewal for another 2-year term
- All members of the committee must be a member of FIGIJ in good standing
- Membership renewal may be offered by the Chair to active members of the committee as outlined below subject to minimum participation.

**REPORTING:**

Minutes of meeting activity will be sent to the FIGIJ Board.

Action items may be solicited throughout the year as the need arises.

All initiatives developed by the Committee will be approved by the FIGIJ Board.

**Meeting:**

The Committee will hold a minimum of one face to face meeting at the WCPAG and a

number of teleconferences as determined by the group. Other meetings may be called as the needs of the Committee demand.

Minimum participation: attendance at two thirds of the phone and in person meetings with completion of tasks allocated by the committee.