



FIGIJ Bursary/Scholarship Committee - Terms of Reference

PURPOSE:

To award at least one FIGIJ scholarship a year

To ask for donations from scientific societies, pharmaceutical companies, private people.

To supervise the allocation of the money

To verify the winners comply with the obligations connected to the scholarship.

To oversee the selection process for Board approved bursaries/scholarships and the selection of suitable recipients of the bursaries/scholarships.

OBJECTIVES:

1. To annually review the Bursary/Scholarship application process.
2. To review all Bursary/Scholarship applications which have been verified as accurate and complete.
3. To make recommendations to the Board of suitable candidates to be approved as recipients of bursaries/scholarships according to OECD criteria. Admit applications from all centres with priority weighted to low OECD nations.
4. To make recommendations to the Board regarding any actions requiring Board approval with respect to financing the bursaries/scholarships.

Committee Composition:

- Chair: Dr Gabriele Tridenti
- Committee: Prof. Symphorosa Chan, Dr. Deborah Laufer, Prof. Judith Simms-Cendan, Prof. Jane MacDougall
- All members of the committee must be a member of FIGIJ in good standing
- Committee members will be solicited at the WCPAG and other times as needed by the FIGIJ Board. Openings in membership for the committee will be advertised to the FIGIJ Membership via the website.
- The Committee membership term is 3 years, with options for renewal.
- Membership renewal may be offered by the Chair to active members of the committee as outlined below subject to minimum participation

REPORTING:

Minutes of meeting activity will be sent to the FIGIJ board.

Action items may be solicited throughout the year as the need arises.

All initiatives developed by the committee will be approved by the FIGIJ Board.

Meeting:

The Committee will hold a minimum of one face to face meeting at the WCPAG and a number of teleconferences as determined by the group. Other meetings may be called as the needs of the Committee demand.

Minimum participation: attendance at two thirds of the phone and in person meetings with completion of tasks allocated by the committee.